



# Rental Services, Inc.

(303) 420-1212 (800) 628-6414 FAX (303) 420-1477 FAX (800) 296-9902

## MOVE-IN MOVE-OUT INSPECTION AGREEMENT

(Apartment Community)

(Resident Name)

(Address)

(Apt. No.)

(Date)

	Move In	Move Out	Cost
<b>KITCHEN</b>			
Stove - Outside			
Burners			
Drip Pan			
Vent			
Timer - Controls			
Oven Racks			
Broiler/Pan			
Ice Cube Trays			
Light			
Floors			
<b>HOOD FILTER</b>			
Fan - Light			
<b>COUNTER AREA</b>			
Counter Top			
Sink/Faucets			
Drains/Disposal			
<b>DISHWASHER</b>			
Outside - Controls			
Inside (All Parts)			
<b>CABINETS/DOORS</b>			
Shelves/Drawers			
Under Sink			
<b>PATIO/BALCONY</b>			
Clean			
Seal Deck			
Repair			
<b>MECHANICAL</b>			
Hot Water Heater			
Furnace Unit			
Air-conditioner			
Air-conditioner Filter			
Air-conditioner Case			
T.V. Cable			
<b>BEDROOM</b>			

Floor Covering			
Walls & Covering			
Windows			
Screens			
Drapes			
Closet			
Other			
<b>BEDROOM</b>			
Floor Covering			
Walls & Covering			
Windows			
Screens			
Drapes			
Closet			
Other			
<b>BEDROOM</b>			
Floor Covering			
Walls & Covering			
Windows			
Screens			
Drapes			
Closet			
Other			
<b>BATHROOM</b>			
Windows			
Walls & Tile			
Floors			
Shelves			
Doors			
Mirror			
<b>TUB &amp; SHOWER</b>			
Clean			
Shower Doors/Runners			
<b>FIXTURES</b>			
Basin			
Drains			
Faucets			

Counter Tops			
Exhaust			
Bowl & Seal			
Towel Racks			
<b>BATHROOM</b>			
Windows			
Walls & Tile			
Floors			
Shelves			
Doors			
Mirror			
<b>TUB &amp; SHOWER</b>			
Clean			
Shower Doors/Runners			
<b>FIXTURES</b>			
Basin			
Drains			

Faucets			
Counter Tops			
Exhaust			
Bowl & Seal			
Towel Racks			
<b>LIVING ROOM</b>			
Floor Covering			
Walls & Covering			
Windows			
Screens			
Drapes			
<b>FIREPLACE</b>			
Clean			
Hearth			
Stonework			
Screen			
<b>TOTAL CHARGES</b>			

I understand that all discrepancies other than those above will be the Resident's responsibility and will be deducted from the Security Deposit at the time of move out. After inspecting the premises, resident acknowledges that the premises contain no condition, constituting or posing a material danger or hazard to resident's life, health or safety.

_____ Signature of Manager/Owner	_____ Date Move In	_____ Resident Signature
_____ Signature of Manager/Owner	_____ Date Move Out	_____ Resident Signature

**DEPOSIT DISPOSITION**

REQUIRED NOTICE GIVEN, DATE \_\_\_\_\_  
LEASE DATE FROM \_\_\_\_\_ TO \_\_\_\_\_  
BREACH OF CONTRACT \_\_\_\_\_  
RENT COLLECTIONS:  
CURRENT MONTH (COLLECTED) \$ \_\_\_\_\_  
CURRENT MONTH (DUE) \$ \_\_\_\_\_  
PREVIOUS MONTH (DUE) \$ \_\_\_\_\_  
APARTMENT RE-RENTED, DATE \_\_\_\_\_  
NEW RESIDENT PRORATE \$ \_\_\_\_\_  
NEW RESIDENT MOVE-IN DATE \_\_\_\_\_  
DATE PUBLIC SERVICE NOTIFIED \_\_\_\_\_

DEDUCTIONS FOR CLEANING & MINOR MAINTENANCE \$ \_\_\_\_\_  
RENT FOR MONTH(S) OF \_\_\_\_\_ \$ \_\_\_\_\_  
OTHER DEDUCTIONS:  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
TOTAL DEDUCTIONS: \$ \_\_\_\_\_  
SECURITY DEPOSIT ON HAND: \$ \_\_\_\_\_  
LESS TOTAL DEDUCTIONS: \$ \_\_\_\_\_  
RENT REFUND \$ \_\_\_\_\_  
TOTAL AMOUNT DUE RESIDENT: \$ \_\_\_\_\_  
TOTAL AMOUNT DUE OWNER: \$ \_\_\_\_\_